

Newman Hall - Holy Spirit Parish

Pastoral Council Meeting Minutes

March 16, 2023, 7:00 – 8:00 PM

Present: Bob Gannon, Gary Schmoranc, Homer Teng (notetaker), Ivan Tou, CSP, Josh Romo, Linda Safarik-Tong (facilitator), Lorina Tornai, and Ned Niccolls

7:00 – 7:05 **Opening Prayer** – Josh

7:05 – 7:10 **Adopt February Minutes and Confirm Date & Time of Next Meeting**

- The Council unanimously adopted the February meeting minutes that was sent out via e-mail on March 13. Fr. Ivan will post them on the parish website.
- The Council unanimously agreed that the next council meeting will take place on Tuesday, April 11, from 7:30 PM to 9 PM.

7:10 – 7:25 **Updates on Chapel Decorations & Solar Panel Project**

- *Chapel Decorations:*
 - Fr. Ivan has not heard back from Bishop Michael Barber after sending him the revised designs by Randy Dixon. He takes the bishop's silence as tacit approval.
 - The Council unanimously agreed to go ahead with the designs. Fr. Ivan will ask Randy to start making those banners and decorations.
- *Solar Panel Project:*
 - The parish has signed a contract with Synergy to install solar panels on the roof. The company has begun the next step of working with PG&E and the City of Berkeley to get the necessary approval and paperwork.
 - Before the panels can be installed, the roof of the building will have to be repaired. The parish will hire a contractor to re-roof the building by sealing the leakage with silicone.
- *Boiler Update:*
 - The pumps that are needed to fix the boiler are still not available. The American supplier of the parts has put Newman Hall on the top of the list to receive the pumps once it receives them from China.
 - Bob has an idea to fix the boiler without having to install the pumps. He and Fr. Ivan will coordinate a time to test out the idea.

7:25 – 7:30 **Updates on Recruitment for Maintenance and Hospitality Committees**

- *Hospitality Committee:*
 - Linda has asked Alan Roselius and another parishioner whose first name is Cristina to join the committee. Alan agreed to help with Name Tag Sunday. Cristina is already helping her with organizing coffee & donuts after the 10 AM Mass.
 - Lorina pointed out the urgent need for volunteers to put on the coffee & donut social on the 4th Sunday of the month. She suggested offering lemonade and cookies, instead of coffee and donuts, on that particular Sunday. This would make the event less cumbersome, thereby easier for which to recruit volunteers. Many Council members expressed approval of the idea.
- *Maintenance Committee:*
 - Fr. Ivan said he would start recruiting members for the committee soon. He mentioned Kurt Peterson as a possible candidate.
 - Josh mentioned that Phoebe, a graduate student in Architecture, has expressed interest in joining the committee. Fr. Ivan will reach out to her.
- Fr. Ivan mentioned that the next monthly “Habitat for Newmunity” clean-up event will be on April 29.
- Lorina relayed council member Marie Rutherford’s strong concern that some parishioners would like printed parish bulletins to keep abreast of when events are happening. She added that a paper bulletin would be helpful for recruiting committee members, and for parishioners who may not be in the habit of reading the regular e-mail updates of the parish. Fr. Ivan will work with Amy LaGoy on developing the bulletin.

7:30 – 7:35 **Update on Catholic Discipleship Profile Project**

- The CDP is an online survey that measures how a person practices their Catholic faith in five key areas: Encountering God, Integrating Faith and Life, Accompanying and Being Accompanied, Serving Others, and Living as a Catholic. After taking the survey, a person will receive a downloadable report on how they put discipleship into action in the aforementioned areas.
- Homer gave a brief overview of the following timeline for the rollout of the Catholic Discipleship Profile (CDP) in the parish:
 - On 3/18 and 3/25, parishioners will be introduced to the CDP and be encouraged to complete the survey by April 12. A flyer with a link and a QR code for taking the CDP will be available in the pews.

- After April 12, the aggregate the data of all parishioners will be compiled into a report.
- On April 15 and 16, parishioners will gather after the 5 PM and 10 AM Masses to discuss the parish profile report.
- At its meeting in May, the Council will use the findings in the report to begin developing a pastoral plan.

7:35 – 7:45 Discuss Postponing Parish Retreat to Fall 2023

- Fr. Ivan and Linda announced that the parish retreat, tentatively scheduled for April 29, has been postponed to Fall 2023.
- They mentioned two main reasons for the decision: (1) the difficulty of recruiting volunteers to plan the retreat, and (2) the impracticality of adding one more event to an already crowded parish calendar in April.

7:45 – 7:55 Sign-up for Announcements about Council Nominations on April 1 & 2

- To help recruit 5 new members for the new term that begins in September 2023, the following members volunteered to make announcements at Mass on April 1 and 2:
 - Linda – 5 PM, April 1
 - Ned – 8 AM, April 2
 - Bob – 10 AM, April 2
 - Josh – 5 PM, April 2
 - Homer – 9 PM, April 2
- Fr. Ivan will send Council members a sample script from last year’s nomination process for reference in developing their own spiel.
- Fr. Ivan will have nomination forms available in the pews on that weekend.
- Council members mentioned George Scharffenberger and Kirk Peterson as potential nominees for the open seats.

7:55 – 8:00 Closing Prayer – Josh

Next Meeting: Tuesday, April 11, 2023, 7:30 PM – 9 PM